



Victorian Music Teachers' Association Inc.

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ABN 81 423 528 825

Notice of Annual General Meeting

The Annual General Meeting of the Victorian Music Teachers' Association Inc. will be held on

WEDNESDAY 27 MARCH 2019 at 7.30pm

Kathleen Syme Library and Community Centre
251 Faraday Street, Carlton, 3053
Level 1 - Multi-Purpose Room 2

ORDER OF BUSINESS

1. Confirmation of the Minutes of the 2018 Annual General Meeting

2. Annual Report

To receive and consider the Annual Report of the Board, comprising the President's Report.

3. Financial Statements and Reports

To receive and consider the Financial Statements for the year ended 31 December 2018 and the report of the Treasurer.

4. Adoption of New Rules of Association

To consider, and if in favour, pass the following resolution as a Special Resolution:

That the Association adopt the Rules attached to the notice as Appendix A effective immediately, and that the Executive Officer be authorised to do all things necessary to complete any notifications and lodgements to give effect to the Rules.

5. Member Elected Directors

Subject to Item 4 passing as a Special Resolution, and in accordance with Item 80.1, 80.2 and 80.3 of the new Rules, to confirm the Elected Directors of the Initial Board, being those Member Elected and any Co-opted Directors already in place prior to the adoption of the new Rules.

6. Other Business

As allowed by the Board of Directors.

We invite and encourage any financial VMTA member to attend the AGM. If you would like to attend, please RSVP by email vmta@vmta.org.au and by no later than **Wednesday 20 March**. On the day of the AGM, the venue will be accessible until 7.30pm after which time the front door will be locked for security reasons. If you are running late, please send a text message to 0408 770 376. Following the AGM you are warmly invited to catch up with Board Members and VMTA Staff at a local café.

Notes and Appendices to Accompany Notice of Annual General Meeting 2019

1. Initial Board

The VMTA Board of Directors is currently referred to as the VMTA Council. Subject to Item 4 passing as a Special Resolution, a new Board will be formed called the *Initial Board*.

In accordance with Item 80.1 of the new Rules, the *Initial Board* will consist of those directors of the Association that were the directors of the Association immediately prior to the adoption of these Rules and any additional Elected Directors elected at the first annual general meeting of the Association (up to the maximum stated in the new Rules).

The new Rules of Association allow for up to six (6) Member Elected Director positions, and up to two (2) Board Appointed Director positions. Board appointed positions may be held by members or non-member directors.

2. Board Nominations

In accordance with Item 80.1 and 80.2 of the new Rules, nominations for Elected Directors on the Initial Board may be made under the rules in place immediately preceding the adoption of the new Rules, *or as otherwise directed by the Board*. Currently all six (6) Member Elected Director positions are filled being the maximum allowed under the new Rules, therefore no vacancies exist on the Initial Board. This means no nominations are invited for a position on the Board at the current time.

3. President, Vice-President & Treasurer

The Initial Board may, in the absence of an election in relation to those positions, select from amongst the six (6) Elected Directors the position of President, Vice-President and Treasurer. The transition process to the new Rules allows for these positions to be decided from within the Initial Board, thereafter any vacant positions will be elected by the membership at the next AGM.

4. Documents to be tabled prior to Annual General Meeting

The Annual Report of the President, Financial Statements and Treasurer's Report will be tabled seven (7) days prior to the Annual General Meeting. These reports will be made available to all members by email with a link to download the relevant documents from the VMTA website. At the Annual General Meeting these reports will be summarised, rather than read out verbatim.

5. Recommended Teaching Rates & Annual Membership Fees for 2020

The transition arrangements for the new Rules allow for Recommended Teaching Rates and Annual Membership Fees to be decided from within the Board. Under the new Rules, these items will no longer be voted at the Annual General Meeting.

6. Appendix A: New Rules of Association

The proposed new Rules of Association can be downloaded from the VMTA website at <https://vmta.org.au/notice-of-agm-new-rules-of-association/>. Alternatively please contact the office to obtain a copy.

7. Appendix B: Reason for New Rules, Key Changes, Current Constitution & FAQs

Information outlining the reason for the new Rules, a summary of key changes, and Frequently Asked Questions can be found on the VMTA website at <https://vmta.org.au/notice-of-agm-new-rules-of-association/>. There is also a link to download a copy of the current Constitution.